Date: 27 May 2022

From: MOC Supreme Seam Squirrel / Commander FName M.I. LName

 (Officer Title / Position; First Name, M.I. Last Name)

To: MOC Supreme Hide Gimlet / Junior Vice Commander FName M.I. LName

 (Officer Title / Position; First Name, M.I. Last Name)

Subj: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Body Starts here

 LOTCS

 Signature

FName M.I. LName

Supreme Seam Squirrel /

Supreme Commander

Cootie #??? PT-? of ???